

US District & Bankruptcy Courts Fax Cover Sheet

Kinko's Boise Downtown
Legal Copying Services Department
691 South Capitol Boulevard
Boise, Idaho 83702
Tel: (208) 331-5100 Fax: (208) 331-5150

To:	US District & Bankruptcy Courts	From:	
Fax:	(208) 331-5150	Contact:	
Phone:	(208) 331-5100	Phone:	
Re:	Fax Filing	Fax:	

The following transmittal consists of _____ pages, including this cover sheet.

Title of document to be
filed: _____

US District Court: Case No. _____ ☐ Civil Case

US Bankruptcy Court: Case No. _____ ☐ Criminal Case

☐ Adversary Proceeding / Case No. _____

Case Title: _____

Additional Filing Instructions: _____

☐ Please make _____ copies of the original fax sent, as required for filing with the Court.

☐ Please fax a confirmation of the fax filing received, shown filed with the Court.

Billing Information: *Must be filled out*

☐ Charge to my Kinko's Commercial Charge Account – Reference As _____

☐ Charge to my Credit Card # _____, Exp. Date _____

☐ Visa ☐ Mastercard ☐ American Express ☐ Discover ☐ Diner's Club

● **Agreement:** This agreement entered into by and between "Sender" and Kinko's Boise Downtown, hereinafter referred to as "Agent".

WHEREAS: Sender desires to transmit certain documents for filing with the U.S. District & Bankruptcy Court for the District of Idaho; and

WHEREAS: Kinko's Boise Downtown is the sole authorized vendor for fax document filing for the U. S. District & Bankruptcy Courts for the District of Idaho.

NOW THEREFORE: In consideration of the promises and of the mutual covenants and undertakings herein set forth the parties covenant and agree as follows:

1. Agent agrees to timely file all documents which are received via fax from Sender, providing the documents received are legible and complete, and that Sender has made prior arrangements for billing with Agent. Agent shall make additional copies of documents, as required for filing, and will return to Sender a confirmation of receipt.
2. Sender further agrees to promptly pay Kinko's Boise Downtown for all appropriate charges, either by an established Kinko's Commercial Charge Account or credit card.
3. Rate: \$ 0.25 per page received by Kinko's, excluding cover sheet, for original documents to be filed, \$1.00 per page confirmation page faxed back to Sender, \$0.07 per page for required filing copies.

IN WITNESS WHEREOF: The Agent, by offering this service, and Sender, by utilizing this service, have agreed to the terms set forth herein.